



**Iroquois County Public Health Department  
Board of Health Finance Committee  
1001 E. Grant  
Watseka, IL 60970  
June 4th, 2025 at 4:30 PM**

**MEMBERS PRESENT:**

Dr. Philip Zumwalt, Chairman  
LuAnn Armantrout, Secretary  
Mr. Lyle Behrends

**MEMBERS ABSENT:**

**OTHERS PRESENT:**

Robin Allen, ICPHD Administrator  
Tyler Robinson, ICPHD

**CALL MEETING TO ORDER:** Dr. Zumwalt, Chairman, called the Iroquois County Public Health Department Board of Health Finance Committee meeting to order at 4:30PM on Wednesday, June 4, 2025, in the Iroquois County Public Health Department Administration Office. Roll call was taken.

**APPROVE AGENDA:** Lyle Behrends made a motion to approve the agenda. Motion seconded by LuAnn Armantrout and approved by voice vote.

**PUBLIC COMMENTS:** N/A

**REVIEW AND APPROVAL OF CLAIMS FOR MAY 2025:** A claims listing for May 2025 was reviewed for approval. Lyle Behrends made a motion to approve the May 2025 claims as submitted. Motion seconded by LuAnn Armantrout and approved by roll call vote: Aye – Dr. Zumwalt, Lyle Behrends, and LuAnn Armantrout.

**GRANTS & CONTRACTS LIST:** A grants & contracts list for May 2025 was distributed for review. Robin explained that the comprehensive health protection grant for FY 2026 was submitted and finalized. To conclude, Robin shared that the Respiratory grant may not be available next year and would exclude it from the FY 2026 budget.

**ICPHD PROGRAM UPDATE – MAY 2025:** A copy of ICPHD's program summary report was distributed for review and discussion. Robin Allen began by sharing that an Iroquois county resident passed away from Legionnaires' disease during the month of May. In Environmental Health, 15 temporary food permits were issued, 6 mosquito trap specimens were collected, 6 private sewage inspections were completed, and 7 radon kits were distributed. Additionally, 46 childhood immunizations, 19 adult immunizations, and 3 TB tests were administered. Furthermore, 2 health fairs were attended, 13 Narcan trainings were completed, and 1 CPR training was conducted. To conclude, Robin provided an employment update in regard to the Senior Services department.

**ICPHD ADMINISTRATOR COMMENTS – ROBIN ALLEN:** ICPHD Administrator, Robin Allen, shared that the Vermillion County WIC office would begin serving Iroquois County in the coming weeks.

**EXECUTIVE SESSION – 5 ILCS 120/2[c]: THE APPOINTMENT, EMPLOYMENT, OR COMPENSATION OF PUBLIC**

**EMPLOYEES:** At 4:52PM, Lyle Behrends made a motion to enter Executive Session – 5 ILCS 120/2[c]: The Appointment, Employment, or Compensation of Public Employees. Motion seconded by LuAnn Armantrout and was approved by voice vote.

At 4:58PM, Lyle Behrends made a motion to exit executive session. Motion seconded by LuAnn Armantrout and was approved by voice vote.

**APPROVE STIPEND FOR INTERIM DIRECTOR OF NURSING:** Lyle Behrends made a motion to approve a \$200 dollar per-week stipend to the Interim Director of Nursing, as needed, in the absence of the Director of Nursing. Motion seconded by LuAnn Armantrout and was approved by roll call vote: Aye – Dr. Zumwalt, Lyle Behrends, LuAnn Armantrout

**OLD BUSINESS:** N/A

**NEW BUSINESS:** N/A

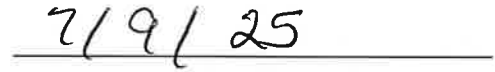
**DISCUSSION AND REVIEW OF PRELIMINARY FY 2026 BUDGET:** Discussion and review of the preliminary FY 2026 budget was postponed. The discussion and review of the preliminary FY 2026 Budget will be discussed at the next full board of health meeting in July.

**DISCUSSION ON MEDICAL DIRECTOR'S CONTRACT:** ICPHD Administrator, Robin Allen, explained that the medical director's contract needed to be renewed. Furthermore, Robin detailed her intentions of opening up the position to applicants. Dr. Philip Zumwalt stated that he would submit his name again to be considered as the medical director.

**ADJOURNMENT:** Lyle Behrends made a motion, seconded by LuAnn Armantrout, to adjourn at 5:03PM on Wednesday, June 4, 2025. Motion approved by unanimous voice vote.



**LuAnn Armantrout, Secretary  
Iroquois County Public Health Department  
Board of Health**



**Date**