



**Iroquois County Public Health Department
Board of Health Meeting
1001 East Grant Street
Watseka, IL 60970
July 9, 2025 at 6:00 PM**

MEMBERS PRESENT:

Dr. Phillip Zumwalt, President
Dr. Rodney Yergler, Vice-President
Ms. LuAnn Armantrout, Secretary
Mr. Lyle Behrends
Mrs. Brenda Burnett
Ms. Jolene Foster

MEMBERS ABSENT:

Dr. Jacqueline Yu

OTHERS PRESENT:

Ms. Robin Allen, ICPHD Administrator
Mr. Tyler Robinson, ICPHD
Dr. Meena Purohit

CALL MEETING TO ORDER: Dr. Zumwalt, President, called the Iroquois County Public Health Department Board of Health meeting to order at 6:01 PM on Wednesday, July 9, 2025, in the Iroquois County Board Room. Roll call was taken.

APPROVE AGENDA: Lyle Behrends made a motion to approve the agenda. Motion seconded by Jolene Foster and was approved by voice vote.

PUBLIC COMMENTS: Dr. Meena Purohit introduced herself as an applicant for the medical director position. She spoke about her healthcare experience as a pediatrician, her volunteer work, and made herself available to the board for questions.

APPROVE MEETING MINUTES FOR MAY 7, 2025 BOH MEETING: A copy of the May 7, 2025 BOH meeting minutes was reviewed for approval. Dr. Rodney Yergler made a motion to approve the May 7, 2025 BOH meeting minutes as presented. Motion seconded by Jolene Foster and was approved by voice vote.

APPROVE MEETING MINUTES FOR JUNE 4, 2025 BOHFC MEETING: A copy of the June 4, 2025 BOH Finance Committee meeting minutes was reviewed for approval. Lyle Behrends made a motion to approve the June 4, 2025 BOHFC meeting minutes as presented. Motion seconded by LuAnn Armantrout and was approved by voice vote.

REVIEW AND APPROVAL OF CLAIMS FOR JUNE 2025: A claims listing for June 2025 was distributed for review and approval. LuAnn Armantrout inquired about the staff meetings and fair expenses. Robin explained that the meetings have been beneficial for staff to coordinate and share department news. Furthermore, ICPHD will have a fair booth with a variety of grant-funded giveaways and raffle prizes. Lyle Behrends made a motion to approve the June 2025 claims. Motion seconded by LuAnn Armantrout and was approved by roll call vote: Aye - Dr. Phillip Zumwalt, Dr. Rodney Yergler, Brenda Burnett, Jolene Foster, Lyle Behrends, and LuAnn Armantrout.

ICPHD ADMINISTRATOR ROBIN ALLEN:

- A. GRANTS AND CONTRACTS UPDATE:** A copy of the ICPHD grants and contracts list for FY 2026 was distributed for review and discussion. Robin began by stating the Comprehensive Health Protection grant was submitted and approved for FY 2026. Furthermore, ICPHD has submitted their Tobacco-Free Communities grant paperwork and are awaiting its final approval. The Preschool Vision & Hearing grant has also been submitted and approved. To conclude, Robin explained that the Public Health Emergency Preparedness grant was now available, provided an update on the Radon grant, and shared that the Opioid grant would again be through the Kankakee County Public Health.

- B. ICPHD PROGRAM UPDATE:** A copy of the June 2025 program summary report was distributed for review. Robin Allen stated that Environmental Health issued 22 temporary food permits. Furthermore, Robin provided details regarding 11 non-community water samples. As a part of Vector control, 30 mosquito traps were collected for the testing of West Nile Virus. Community Health provided 19 childhood immunizations in the month of July. Robin followed up by detailing an upcoming school physical clinic to be held at ICPHD in part with Iroquois Memorial Hospital. A total of 4 animal bites were reported for the month of June with none requiring treatment. ICPHD held 6 educational presentations during the month of June. These presentations included 1 Narcan training, 1 SafeSitter class, and 4 CPR trainings. To conclude, Robin stated that new Senior Services Professional, Amy Anthony, is progressing through the final stages of her state-mandated training.
- C. ADMINISTRATOR COMMENTS:** Robin Allen shared that ICPHD will be transferring to electronic medical records on July 29th as part of a grant initiative through the Illinois Public Health Association. Staff will then be trained on-site over the course of a few days to help iron out any issues or answer any questions ICPHD may have. Furthermore, Robin explained that the Vermillion County WIC office has completed their grand opening and will be utilizing our facilities to provide services to our county. She concluded with details about a new PHEP Triage Kit and the purchase of new computer equipment.

EXECUTIVE SESSION – 5 ILCS 120/2(c): THE APPOINTMENT, EMPLOYMENT, AND COMPENSATION OF PUBLIC EMPLOYEES: Executive session was not needed.

DISCUSSION AND REVIEW OF PRELIMINARY FY 2026 BUDGET: Discussion was held regarding the FY 2026 preliminary budget.

DISCUSSION AND VOTE ON MEDICAL DIRECTOR'S CONTRACT: Discussion was held regarding the medical director's contract. Lyle Behrends made a motion to offer the medical director's contract to Dr. Meena Purohit. Motion seconded by Jolene Foster and was approved by roll call vote: Aye - Dr. Phillip Zumwalt, Dr. Rodney Yergler, Brenda Burnett, Jolene Foster, Lyle Behrends, and LuAnn Armantrout.

DISCUSS AND APPOINT BOARD OF HEALTH TREASURER: Discussion was held regarding the role of Board of Health Treasurer. After reviewing the county by-laws, it was agreed that the public health administrator will serve as treasurer.

OLD BUSINESS: N/A

NEW BUSINESS: N/A

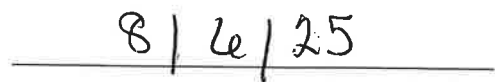
ADJOURNMENT: At 6:53 PM, Lyle Behrends made a motion to adjourn. Motion seconded by Dr. Rodney Yergler and was approved by voice vote.



LuAnn Armantrout, Secretary

Iroquois County Public Health Department

Board of Health



Date